



POLICY DOCUMENT

Policy title: **HOT DRINKS POLICY**

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Lead person: **Mo Duffy**

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BLenheim PRIMARY SCHOOL – HOT DRINKS POLICY

Introduction

This policy applies to the whole of Blenheim Primary School. We have a duty of care to maintain the safety and welfare of all children and adults who access our premises and services. This includes a responsibility to ensure the health and safety of all those using and/or visiting the premises.

Aims

Given that hot drinks are inherently dangerous, especially to young people, the policy encourages safe practice to;

- Ensure that no child is put at risk as a result of an accident involving a hot drink being carried around the school,
- Recognise the dangers of having hot drinks around young children,
- Take action to avoid/remove the danger,
- Change the behaviour to reduce and eliminate burn and scald accidents.

All individuals delivering services within the school (teachers, breakfast club, after school club, parents groups, support staff) must adhere to this policy.

The Policy

- Staff/parents are welcome to have a hot drink within the confines of the bungalow kitchen, conference room and staff room areas.
- All hot drinks transported from a kitchen area to a classroom/meeting room must be done so at times of low corridor traffic and certainly not during hours when children are present.
- Hot drinks may *only* be consumed where there are no children present and where children are not expected to be present regardless of whether the cup is sealed or not.
- If a child should inadvertently be brought into a room where hot drinks are being consumed then every effort must be taken to minimise potential risk to the child.
- Staff must NOT have hot drinks with them whilst they are on duty anywhere in the presence of children.